



## Terms of Engagement - Volunteers

### Background

Volunteers are the backbone of our club and, given our community status, are paramount to the successful operation. To support this objective, these simple terms of engagement has been produced to ensure both the club and volunteer understand what is expected of each respective party.

### Volunteer commits to

- Undertake a role that the club needs filling by a volunteer – in general, the same role each week, although there may well be circumstances where they may change and the expectation is the volunteer accommodates (within reason)
- Wear the appropriate attire supplied by the club, if the role dictates.
- Undertake appropriate training if required
- Agree to undertake relevant checks if the role determines
- Report to a nominated club official and have a point of escalation identified.
- Sign in each time you are acting in a voluntary capacity.
- Complete all the required duties (which may well mean missing part of the game)
- Act in a responsible manner while representing the club.
- Handle information and data in an appropriate manner.
- Promote the club in a positive manner.

### Club commits to

- Provide appropriate training to all volunteers
- Provide club attire, if the role dictates
- Meet the cost of any checks that are required due to the role being undertaken
- Undertake a briefing before each event to ensure volunteers are aware of expectations
- Provide each volunteer with a match day ticket for services provided
- All volunteers who provide services for the club will be entitled to free travel to a selected away game.
- Provide a nominated club official to report to and in addition an identified point of escalation
- Invite all volunteers to an end of season presentation.

### Confidentiality

Both parties agree not to disclose any information acquired while volunteering, whether written or verbal, to any persons, unless specifically instructed to do so by law.

The club reserves the right to terminate the services of any volunteer, at any point in time.

I have read and I understand and agree to abide by the terms of engagement for Volunteers

Name:

Signed:

Date:

